

Jackson Avenue PTO Meeting Minutes

Date: Wednesday, January 9, 2013

Attendees: Beth Rasmussen, Cathy Finkbeiner, Eric Summerfeldt, Henry Rosa, Jackie Coilett, Karen Higgins, Kelly Dohmann, Shari Johnston, Sylvia Guzman, Toni Orr, and Tracy Rinella.

Agenda:

1. Opening
2. Reports
3. Old Business
4. New Business
5. Next Meeting

Key Points:

1. Opening
 - Meeting called to order at 7:03 pm by Tracy Rinella.
 - **Karen Higgins moved to approve November 14, 2012 meeting minutes and was seconded by Cathy Finkbeiner.**
2. Reports
 - Principal Report <Shari Johnston> -
 - A review of safety protocols and procedures was conducted by the school maintenance team in October. In December, the Livermore Police Officers conducted a district safety tour of the campus. They will provide a report of recommendations and suggestions to improve safety. The Safety Committee will implement some of the minor changes to the campus.
 - If anyone has concerns or suggestions to improve safety, please contact Shari Johnston.
 - Teacher Reports <Kelly Dohmann> -
 - Teachers are requesting for the latest printouts of teacher's balances. Karen will send out the reports.
 - Teachers are requesting for new dye cuts to replace the old ones. The cost of each dye cut is \$25. Kelly will provide more details of the quantity and types.
 - Treasurer Report <Karen Higgins> -
 - We collected \$4500 from Turkey Trot walkathon, \$700 from Texas Roadhouse family night, \$500 from Jamba Juice, and \$1700 from Box Tops. The birthday marquee has increased since last year.
 - Karen submitted some paperwork to Walmart for the 2008 recycle bag program in which \$3000 is pending.
3. Old Business
 - Holiday gift shop <Cathy Finkbeiner> -
 - The holiday gift shop went well and the kids enjoyed it. We had a good supplier with no issues this year.
 - Labels for education <Cathy Finkbeiner> -
 - We have 13,700 points and may use the points to buy the spring fundraiser prizes.
 - We collected \$400 in Fresh-n-Easy receipts.
 - Sees Candy <Tracy Rinella> - We received \$1600. Sales increased from last year.

- Mixed Bags <Tracy Rinella> -
 - We collected \$2000. There was an issue with some products being out of stock. For those items, a gift certificate was issued. However, some gift certificates were not working correctly, but the company helped to resolve it.

4. New Business

- Boy Scout project <Henry Rosa> -
 - There is a Jackson Ave. School Cub Scout pack led by Henry Rosa that will help fix the games that need repair for the upcoming spring fundraiser.
- Book Fair < Cathy Finkbeiner> -
 - Book fair is scheduled Jan. 28 – Feb. 1st.
 - We will have a Reading Family night with Cathy Newton on January 31 from 6-8pm.
 - We will continue to have the online ordering.
- Yearbook forms went out this week.
- Spring fundraiser -
 - The spring fundraiser is scheduled for May 10th.
 - The theme will be “Under the Sea.”
 - We will rent the bouncy house instead of buying a new one.
- KKIQ – We were contacted by this local radio station to air at Jackson school during recess & promote our spring fundraiser event. It’s a free service and our school gets to enter the drawing to win \$5000 at the end of the school year.
- Family Movie Night – May be scheduled in February.
- **Toni Orr made a motion to donate \$3400 for the 5th grade science camp to arroyo and was seconded by Beth Rasmussen. All approved. Motion carried.**

5. Next Meeting

- Next meeting scheduled on Wednesday, February 13 at 7 pm.
- Meeting adjourned at 8:00 PM.

6. Action Items

- Teacher’s report with balances – Karen Higgins to print out reports for teachers.
- Dye cut request – Kelly Dohmann will provide details of quantity and types needed.

Submitted by Sylvia Guzman